



CENTRAL CROSS COUNTRY SKIING REQUEST FOR PROPOSAL 2006-2007

PURPOSE: CXC is requesting proposals from clubs interested in hosting an event in cross country skiing for the 2006-2007 season.

DEADLINE: Proposals must be received by CXC no later than April 10. Proposals should be sent to:

Scott Wilson
Race Director
Central Cross Country Skiing
10850N Stewart Rd
Hayward, WI 54843
Telephone: 715 462 9911
Email: wilson@cresthillresort.com

EVENT OPPORTUNITIES: CXC is seeking proposals for the 2006-2007 season for the following weekends:

Event	Dates and Location	Disciplines
CXC Opener	Dec 9-10 or 16-17	TBD-possibly short distance individual starts and/or sprint-f or cl
Final MW JOQ-1 day	Feb 3	Sprint-f

EVALUATION CRITERIA:

Bids will be evaluated on the following criteria:

- Ability of site to host a quality NRL or FIS competition according to the program/race formats above including the physical venue, facilities, equipment, and organizing committee experience and capabilities (in compliance with USSA and FIS Rules).
- The financial and athletic cost/benefit to CXC/USSA/FIS and the athletes.
- Accessibility, and ability to coordinate scheduling with other nearby sites in the same competition period.
- The organizer's level of commitment to CXC competitions including the support of grassroots development programs which provide long-term benefits to our athletes and the CXC ski community.
- Combination of event with various competitions, such as Junior Olympic Qualifiers, NCAA Skiing meets, High/middle School, youth festivals, and Master/citizen categories.

SANCTION FEES:

- USSA/FIS:
NRL - \$50 per day registration fee plus \$4 head tax per participant per day (capped at \$400 per day)
FIS calendar fee - \$200 on top of USSA sanction fee
USSA non-scored - \$50 per day registration fee plus \$3 head tax per participant per day (no cap)
- CXC athlete compensation-\$5/CXC member

PROPOSAL REQUIREMENTS:

All events must be conducted under USSA/FIS Rules according to the terms outlined in the USSA Cross Country Competition Guide. Event Proposals must include the following information regarding the Organization, Course(s), Venue(s), Facilities, Schedule and Budget:

ORGANIZATION

- Name of Organizer
- Ski Area/Landowner
- Contact Person
- Address, Phone, Fax and Email
- List of events successfully organized
- Volunteer Resources
- Organizing Committee structure and personnel assignments
- Proposed entry fees, maximum allowable:
 - 2 races/weekend-\$45 for JOQ and \$30 for CCSA
 - 1 race JOQ-\$35
 - J3/J4-\$10/day
 - Youth-\$5/day
 - HS/MS recommended-\$5-8/day
 - Citizen/Master/Open-unspecified

COURSE

- Course names and homologation numbers
- Snowmaking capabilities
- Grooming capabilities
- Security materials (i.e. hard and soft fencing, flagging, v-board, whiskers, etc.)
- Training and warm-up/wax testing courses
- Stadium area structures and buildings
- Timing facilities

VENUE

- Venue diagrams and trail maps (include HD, MC, TC) – course and stadium area
- Finish corral (hard fence)
- Finish stadium and spectator areas
- Ability to hold sprint-classic/free
- Ability to hold mass start distance
- Pit-stop equipment (Pursuit only)
- Waxing facilities on site
- Security (fencing, flags, etc.)
- Timing (all specifications)
- Scoreboard, big screen monitor, result posting
- Sound/Announcing
- Awards locations (on-site structure, back drop for flower ceremonies, off site hall)
- Medical services plan (on-site critical care and Chief Medical Officer [MD], evacuation plan, proximity to closest hospital, etc.)
- Parking Plan for teams, officials, industry, staff and volunteers, spectators
- Expo area
- Historic snow conditions data

FACILITIES AND SUPPORT

Race Headquarters
Team Captains Room (location and capacity)
Race Secretariat
Jury Room
Team accommodations (capacity, waxing facilities, distances from venue, etc.)
Official's accommodations (2 comp rooms: TD/Asst TD, CXC Race Director)
Meal locations
Other Accommodations/Facilities

SCHEDULE OF EVENTS

Arrival/departure dates
Registration/accreditation/bib pick up location
Training
Competition
Team captains meetings
Social functions (Prize Giving, coaches' social, banquets, etc.)

EVENT BUDGET EXAMPLE

ESTIMATE

REVENUE

Entry Fees		TBD	(Please note entry fee scale)
Site Sponsorships	TBD		
Value-in-Kind		TBD	

EXPENSES

Administration/ Race secretariat		
Postage		TBD
Phone		TBD
Office supplies		TBD
Awards		TBD
Hospitality/Social Functions		
Flowers		TBD
Coaches' Social		TBD
Lodging (2 rooms for officials-2 nights)		TBD
Meals/Travel-TD		TBD
Volunteer perks/meals		TBD
Media & Press/Website		TBD
Race Headquarters Hotel/Meeting Rooms		TBD
Race Production		
Bibs (generally provided by CXC)		TBD
Course preparation		TBD
Timing and data service		TBD
Radios/cell phone rental		TBD
Sanction Fee		
USSA/FIS		TBD
CXC athlete compensation		TBD

TOTAL: **TBD**